

# Managing and Controlling Contractors: Best Practices Course

9 – 13 May 2027  
Online

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## Managing and Controlling Contractors: Best Practices Course

**Ref:** 322977\_220678 **Date:** 9 – 13 May 2027 **Location:** Online **Fees:** 2200 GBP

### Course Description

This comprehensive 5-day course equips participants with essential skills for managing and controlling contractors effectively. Covering legal requirements, risk assessment, selection processes, and performance monitoring, the course provides practical tools for ensuring contractor compliance and project success.

### Learning Objectives

- Understand legal and regulatory requirements for contractor management
- Develop effective contractor selection and assessment processes
- Implement robust risk management and safety protocols
- Establish performance monitoring and improvement systems
- Create clear communication channels between clients and contractors

### Course Modules

#### Day 1: Legal Framework and Risk Management

- Introduction to contractor management principles
- Legal and regulatory requirements
- Risk assessment and mitigation strategies
- Roles and responsibilities in contractor management

#### Day 2: Contractor Selection and Pre-qualification

- Developing effective selection criteria
- Pre-qualification processes and documentation
- Evaluating contractor competence and capabilities
- Contractual agreements and terms

#### Day 3: On-site Management and Safety Protocols

- Site induction and safety briefings
- Implementing permit-to-work systems
- Managing contractor activities on-site
- Emergency preparedness and response

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A graphic of a chessboard with several chess pieces. A large gold king piece is prominent in the foreground, with a silver pawn and a silver knight behind it. The board is checkered, and there are concentric circles in the background.

## **Day 4: Performance Monitoring and Improvement**

- Key performance indicators for contractor management
- Conducting effective site inspections and audits
- Managing non-conformances and corrective actions
- Continuous improvement strategies

## **Day 5: Communication and Relationship Management**

- Establishing clear communication channels
- Managing contractor interfaces and coordination
- Conflict resolution and problem-solving techniques
- Best practices for long-term contractor relationships

## **Practical Wins for Participants**

- Develop a comprehensive contractor management plan
- Create effective contractor selection and assessment tools
- Implement a robust performance monitoring system
- Enhance communication strategies for improved contractor relations

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