Mastering Contract Drafting: A Comprehensive 1-Week Course

23 – 27 November 2026
Los Angeles (USA)

UK Traininig
PARTNER



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Ref: 322187_189363 **Date:** 23 – 27 November 2026 **Location:** Los Angeles (USA) **Fees:** 5900 GBP

Why This Course

Well-drafted contracts are essential for protecting interests, preventing disputes, and ensuring clarity in business relationships. Professionals involved in drafting agreements must combine legal knowledge with practical skills to create documents that are both precise and enforceable.

This comprehensive 1-week program is designed to build those capabilities. It provides a structured approach to contract drafting—from understanding legal foundations to applying advanced techniques across different types of agreements. Through hands-on practice and real examples, participants will develop the confidence to draft, review, and negotiate contracts effectively.

What You'll Learn and Practice

By participating in this program, you will:

- Understand core principles of contract law and their practical application.
- Structure and format contracts in a clear and logical manner.
- Draft precise and unambiguous legal language.
- Identify and mitigate legal and commercial risks.
- Negotiate and revise contract terms effectively.
- Adapt drafting techniques to different industries and regulatory contexts.

The Program Flow

Day 1: Foundations of Contract Drafting

- Understanding key principles of contract law.
- Identifying elements of a valid and enforceable agreement.
- Structuring contracts for clarity and consistency.
- Writing clear and concise contractual language.

Day 2: Essential Contract Clauses

- Drafting core operative provisions.
- Structuring representations and warranties.
- Developing indemnity and liability clauses.
- Managing force majeure and dispute resolution provisions.



Day 3: Specialized Agreements

- Drafting commercial agreements such as sales and services contracts.
- Preparing employment and confidentiality agreements.
- Structuring intellectual property and licensing arrangements.
- Understanding joint venture and partnership agreements.

Day 4: Advanced Drafting Techniques

- Enhancing clarity and avoiding ambiguity in contracts.
- Applying techniques for effective risk allocation.
- Adapting templates and standard forms to specific needs.
- Writing in a clear and practical style.

Day 5: Negotiation and Review

- Applying strategies for effective contract negotiation.
- Reviewing and refining draft agreements.
- Managing comments, revisions, and document versions.
- Conducting final checks for accuracy and completeness.

Individual Impact

- Strengthen legal drafting and analytical skills.
- Improve confidence in handling complex agreements.
- Enhance attention to detail and risk awareness.
- Develop a structured and professional drafting approach.

Work Impact

- Improve the quality and clarity of contractual documents.
- Reduce risks associated with poorly drafted agreements.
- Enhance efficiency in contract negotiation and review.
- Support better business and legal decision-making.

Training Methodology

This program combines legal theory with practical application to ensure effective outcomes. Methods include:

- Interactive sessions and guided discussions.
- Case studies based on real contract scenarios.
- Practical drafting and review exercises.
- Group activities focused on negotiation and risk management.
- Templates and checklists for immediate use.



Beyond the Course

By the end of the program, participants will be able to:

- Draft clear and enforceable contracts independently.
- Identify and address potential legal risks in agreements.
- Review and negotiate contracts with confidence.
- Apply structured drafting techniques across various industries.

