

# Aviation Technical Library Management: 10-Day Mastery Course

Aviation  
Toronto (Canada)  
23 Jun - 04 Jul 2025

UK Traininig

# PARTNER



## Aviation Technical Library Management: 10-Day Mastery Course

**Ref:** 321755\_145916 **Date:** 23 Jun - 04 Jul 2025 **Location:** Toronto (Canada) **Fees:** 7900 Euro

### Course Description

This comprehensive 10-day course equips aviation professionals with the knowledge and skills to effectively manage technical libraries in the aviation industry. Participants will learn about library organization, resource acquisition, digital transformation, and industry best practices to support aviation technical operations and safety oversight.

### Learning Objectives

- Understand the role and importance of technical libraries in aviation
- Master library organization and management techniques specific to aviation
- Learn to acquire, catalog, and manage aviation-specific resources
- Develop skills in digital library management and paperless systems
- Understand the integration of technical libraries with safety and quality management systems
- Explore future trends and technologies in aviation library management

### Course Modules

#### Day 1: Introduction to Aviation Technical Libraries

- Role and importance of technical libraries in aviation
- ICAO standards and publications
- Library mission and objectives
- Overview of aviation library resources

#### Day 2: Library Organization and Management

- General library organization principles
- Staffing and roles in aviation libraries
- Collection development strategies
- Library policies and procedures

#### Day 3: Information Resources Acquisition

- Acquisition methods for aviation resources
- Selection criteria for technical publications
- Managing subscriptions and periodicals
- Budgeting and resource allocation

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The text 'UK Training PARTNER' is overlaid on the board.

UK Training  
**PARTNER**

#### **Day 4: Cataloging and Classification**

- Cataloging principles for aviation materials
- Classification systems in aviation libraries
- Metadata creation and management
- Cataloging tools and software

#### **Day 5: Reader Services and Circulation**

- Reference assistance in aviation libraries
- Circulation systems and procedures
- Interlibrary loan services
- User education and training

#### **Day 6: Technical Publications Administration**

- Managing aircraft manuals and publications
- Version control and updates
- Distribution of technical information
- Compliance with regulatory requirements

#### **Day 7: Digital Transformation in Aviation Libraries**

- Transitioning to paperless systems
- Digital preservation techniques
- Electronic resource management
- Implementing library management software

#### **Day 8: Quality and Safety in Aviation Libraries**

- Quality management principles
- Risk management in library operations
- Integration with Safety Management Systems SMS
- Auditing and continuous improvement

#### **Day 9: Human Factors and Ergonomics**

- Human factors in library operations
- Ergonomic considerations for library staff
- Promoting safety culture in libraries
- Stress management and work-life balance

#### **Day 10: Future Trends and Technologies**

- Emerging technologies in library management
- Artificial Intelligence and Machine Learning applications
- Big data and analytics in aviation libraries

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The text 'UK Training PARTNER' is overlaid on the board.

UK Training  
**PARTNER**

- Preparing for future challenges and opportunities

## Practical Wins for Participants

- Develop a comprehensive aviation library management plan
- Create a digital transformation strategy for your organization's technical library
- Implement best practices for cataloging and organizing aviation-specific resources
- Design a quality management system for your aviation technical library

A graphic of a chessboard with several chess pieces. A large gold king piece is in the foreground, with a silver pawn and a silver knight behind it. The board has a checkered pattern, and there are concentric circles in the background.

UK Training  
**PARTNER**

## Blackbird training cities



Amman (Jordan)



Amsterdam (Netherlands)

Accra (Ghana)

Annecy (France)

Baku (Azerbaijan)

Bali (Indonesia)

Bangkok (Thailand)

Bangkok (Thailand)

Barcelona (Spain)

Batumi (Georgia)

Beijing (China)

Beirut (Lebanon)

Berlin (Germany)

Birmingham (UK)

Bordeaux (France)

Boston, Massachusetts (USA)

Brussels (Belgium)

Cairo (Egypt)

Cape Town (South Africa)

Casablanca (Morocco)

Cascais (Portugal)

Copenhagen (Denmark)

Doha (Qatar)

Dubai (UAE)

Düsseldorf (Germany)

UK Training  
**PARTNER**



## Blackbird Training Category



Human Resource



Audit & Quality Assurance



Finance, Accounting, Budgeting



Marketing, Sales, Customer Service



Secretary & Admin



Law and Contract Management



Project Management



IT & IT Engineering



Supply Chain & Logistics



Management & Leadership



Professional Skills



Oil & Gas Engineering



Health & Safety



Telecom Engineering



Hospital Management



Customs & Safety



Aviation



C-Suite Training



Agile and Refinement



## Blackbird training Clients



MANNAI Trading  
Company WLL,  
Qatar



Alumina Corporation  
Guinea



Booking.com  
Netherlands



Oxfam GB International  
Organization,  
Yemen



Capital Markets  
Authority,  
Kuwait



Waltersmith Petroman Oil Limited  
Nigeria



Qatar National Bank  
(QNB),  
Qatar



Qatar Foundation,  
Qatar



AFRICAN UNION ADVISORY  
BOARD ON CORRUPTION,  
Tanzania



KFAS  
Kuwait



Reserve Bank of  
Malawi,  
Malawi



Central Bank of Nigeria  
Nigeria



Ministry of Interior  
Kingdom of Saudi Arabia  
KSA



Mabruk Oil Company  
Libya



Saudi Electricity  
Company,  
KSA



BADAN PENGELOLA  
KEUANGAN Haji,  
Indonesia



NATO  
Italy



ENI CORPORATE  
UNIVERSITY,  
Italy



Gulf Bank  
Kuwait



المؤسسة العامة للتأمينات الاجتماعية  
General Organization for Social Insurance  
KSA



Defence Space Administration  
Nigeria



National Industries  
Group (Holding),  
Kuwait



Hamad Medical  
Corporation,  
Qatar



USAID  
Pakistan



STC Solutions,  
KSA



North Oil company,



EKO Electricity



Oman Broadband



UNITED NATIONS  
UN.



هيئة تنظيم الكهرباء - عمان  
Authority for

UK Training  
**PARTNER**



**LONDON TRAINING PROVIDER**



[www.blackbird-training.com](http://www.blackbird-training.com)



[training@blackbird-training.com](mailto:training@blackbird-training.com)



+44 7480 775526 / +44 7401 177335