SC-400: Microsoft Information Protection Administrator

23 – 27 November 2026
London (UK)



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Why This Course

Protecting sensitive information and ensuring compliance in Microsoft 365 is critical for modern organizations. This intensive 1-week program equips IT professionals with practical skills to implement, manage, and monitor information protection, data loss prevention DLP, and compliance solutions using Microsoft Purview. Participants will gain hands-on experience aligning security and compliance practices with organizational policies while preparing for the SC-400 certification exam.

What You'll Learn and Practice

By attending this program, you will be able to:

- Implement and manage sensitivity labels and information protection policies.
- Configure and monitor Data Loss Prevention DLP across Microsoft 365 workloads and endpoints.
- Apply data lifecycle and records management strategies in compliance with organizational and regulatory requirements.
- Utilize Microsoft Purview to monitor, investigate, and report on data and compliance activities.
- Manage insider risks and privacy controls within Microsoft 365.

The Program Flow

Day 1: Introduction to Information Protection

- Overview of Microsoft 365 information protection
- Classifying data for governance and protection
- Creating and managing sensitive information types
- Understanding Microsoft 365 encryption

Day 2: Implementing Information Protection

- Deploying Microsoft Purview Message Encryption
- Creating and configuring sensitivity labels
- Applying sensitivity labels for data protection
- Implementing automatic labeling policies



Day 3: Data Loss Prevention DLP

- Configuring DLP policies for Microsoft 365 workloads
- Implementing Endpoint DLP
- Managing DLP policies for Microsoft Cloud App Security
- Monitoring and reporting on DLP activities

Day 4: Data Lifecycle and Records Management

- Managing data retention in Microsoft 365
- Implementing records management solutions
- Configuring event-driven retention
- Using the File Plan manager

Day 5: Compliance Monitoring and Insider Risk Management

- Using Microsoft Purview compliance portal
- Implementing eDiscovery and audit solutions
- Managing insider risks with Microsoft Purview
- Implementing privacy and compliance controls

Individual Impact

Participants will gain:

- The ability to implement a comprehensive Microsoft 365 information protection strategy.
- Skills to prevent data loss across cloud and endpoint environments.
- Knowledge to manage data lifecycle and records in compliance with regulations.
- Expertise in monitoring, investigating, and reporting compliance-related activities.

Organizational Impact

Organizations will benefit from:

- Enhanced data security and reduced risk of data breaches.
- Compliance with regulatory and internal governance requirements.
- Improved monitoring and auditing of sensitive information and activities.
- Strengthened insider risk management and privacy practices.



Training Methodology

- Interactive lectures and practical workshops
- Hands-on configuration exercises in Microsoft 365
- Group discussions and real-world scenario analysis
- Exam-focused practice for SC-400 certification

Beyond the Course

By the end of this 1-week program, participants will be ready to:

- Implement and manage Microsoft 365 information protection and DLP solutions effectively.
- Monitor compliance and insider risks using Microsoft Purview.
- Ensure organizational data governance aligns with security and regulatory requirements.
- Confidently pursue the SC-400 Microsoft Information Protection and Compliance certification.

