

# Preparing Daily Reports for Oil Production Training Course

Oil & Gas Engineering  
Lisbon (Portugal)  
14 - 18 Jul 2025

UK Traininig

# PARTNER



## Preparing Daily Reports for Oil Production Training Course

**Ref:** 321665\_143349 **Date:** 14 - 18 Jul 2025 **Location:** Lisbon (Portugal) **Fees:** 4400 **Euro**

### Course Description

This comprehensive 5-day training course equips participants with the skills and knowledge needed to prepare accurate and insightful daily reports for oil production operations. Participants will learn industry best practices, data collection techniques, analysis methods, and reporting standards essential for effective production monitoring and decision-making.

### Learning Objectives

- Understand the importance of daily reporting in oil production operations
- Master data collection techniques for accurate production reporting
- Develop skills in analyzing and interpreting oil production data
- Learn to create clear, concise, and informative daily production reports
- Understand regulatory requirements and industry standards for oil production reporting

### Course Modules

#### Day 1: Introduction to Oil Production Reporting

- Overview of oil production operations
- Importance of daily reporting in the oil industry
- Key components of a production report
- Regulatory requirements and industry standards

#### Day 2: Data Collection and Validation

- Production data sources and collection methods
- Ensuring data accuracy and reliability
- Troubleshooting common data collection issues
- Data validation techniques and best practices

#### Day 3: Data Analysis and Interpretation

- Basic statistical analysis for production data
- Identifying trends and anomalies in production data
- Production decline analysis techniques
- Using data visualization tools for analysis

#### Day 4: Report Creation and Formatting

The logo for UK Training Partner, featuring the text 'UK Training' in a small font above the word 'PARTNER' in a large, bold, black font. The background of the logo is a stylized chessboard with several chess pieces (a king, a queen, and a pawn) in gold and silver.

- Structuring an effective daily production report
- Writing clear and concise report narratives
- Creating informative charts and graphs
- Best practices for data presentation

## **Day 5: Advanced Reporting Techniques and Tools**

- Automated reporting systems and software
- Integrating multiple data sources in reports
- Customizing reports for different stakeholders
- Continuous improvement in reporting processes

## **Practical Wins for Participants**

- Ability to create accurate and comprehensive daily oil production reports
- Enhanced skills in data analysis and interpretation for production optimization
- Improved communication of production data to stakeholders
- Knowledge of industry best practices and regulatory compliance in reporting

## Blackbird training cities



Amman (Jordan)



Amsterdam (Netherlands)

Accra (Ghana)

Annecy (France)

Baku (Azerbaijan)

Bali (Indonesia)

Bangkok (Thailand)

Bangkok (Thailand)

Barcelona (Spain)

Batumi (Georgia)

Beijing (China)

Beirut (Lebanon)

Berlin (Germany)

Birmingham (UK)

Bordeaux (France)

Boston, Massachusetts (USA)

Brussels (Belgium)

Cairo (Egypt)

Cape Town (South Africa)

Casablanca (Morocco)

Cascais (Portugal)

Copenhagen (Denmark)

Doha (Qatar)

Dubai (UAE)

Düsseldorf (Germany)

UK Training  
**PARTNER**



## Blackbird Training Category



Human Resource



Audit & Quality Assurance



Finance, Accounting, Budgeting



Marketing, Sales, Customer Service



Secretary & Admin



Law and Contract Management



Project Management



IT & IT Engineering



Supply Chain & Logistics



Management & Leadership



Professional Skills



Oil & Gas Engineering



Health & Safety



Telecom Engineering



Hospital Management



Customs & Safety



Aviation



C-Suite Training



Agile and Refinement



## Blackbird training Clients



MANNAI Trading  
Company WLL,  
Qatar



Alumina Corporation  
Guinea



Booking.com  
Netherlands



Oxfam GB International  
Organization,  
Yemen



Capital Markets  
Authority,  
Kuwait



Waltersmith Petroman Oil Limited  
Nigeria



Qatar National Bank  
(QNB),  
Qatar



Qatar Foundation,  
Qatar



AFRICAN UNION ADVISORY  
BOARD ON CORRUPTION,  
Tanzania



KFAS  
Kuwait



Reserve Bank of  
Malawi,  
Malawi



Central Bank of Nigeria  
Nigeria



Ministry of Interior  
Kingdom of Saudi Arabia  
KSA



Mabruk Oil Company  
Libya



Saudi Electricity  
Company,  
KSA



BADAN PENGELOLA  
KEUANGAN Haji,  
Indonesia



NATO  
Italy



ENI CORPORATE  
UNIVERSITY,  
Italy



Gulf Bank  
Kuwait



المؤسسة العامة للتأمينات الاجتماعية  
General Organization for Social Insurance  
KSA



Defence Space Administration  
Nigeria



National Industries  
Group (Holding),  
Kuwait



Hamad Medical  
Corporation,  
Qatar



USAID  
Pakistan



STC Solutions,  
KSA



North Oil company,



EKO Electricity



Oman Broadband



UNITED NATIONS  
UN.



هيئة تنظيم الكهرباء - عمان  
Authority for

UK Training  
**PARTNER**



**LONDON TRAINING PROVIDER**



[www.blackbird-training.com](http://www.blackbird-training.com)



[training@blackbird-training.com](mailto:training@blackbird-training.com)



+44 7480 775526 / +44 7401 177335