

## OpenText Training

IT & IT Engineering  
Accra1 (Ghana)  
13 - 17 Jan 2025

UK Training

# PARTNER



## OpenText Training

**Ref:** 321549\_140904 **Date:** 13 - 17 Jan 2025 **Location:** Accra1 (Ghana) **Fees:** 3300 Euro

### Introduction

OpenText is a Canadian company that offers a working platform for document management or Enterprise Content Management ECM with the option of SAP integration. If we concentrate on document processing, the OpenText Content Suite is an excellent method. The OpenText Suite for SAP offers solutions that help map and execute transition initiatives around the enterprise and beyond in the SAP context. OpenText provides a digital content platform for managing and distributing unstructured content to SAP applications seamlessly, contextually, and on any device.

### Course Objectives of OpenText Training

- OpenText for SAP Solutions Components
- Customizing for SAP IM
- Document Archiving with Workflow
- Desktop Link
- External Viewing Applications / Protocols
- OpenText fundamentals
- Understanding of the functionality of Enterprise Content Management ECM and its components
- Basic knowledge of accounts payable operations.
- Basic knowledge of SAP Basis and workflow administration.

### OpenText Training Course Outlines

#### Day 1

#### Opentext Fundamental

- the opentext
- vendor invoice management
- methodologies, etc.
- Opentext SAP solution Components
- Opentext for SAP solution components
- SAP archive link
- customizing for SAP IM
- role resolution
- work center points, etc.

UK Training

**PARTNER**



## Day 2 OCR and ICC

- OCR
- ICC
- Non OCR
- Non ICC OCR, etc.
- Invoice Exception Processing
- basics of invoice exception processing
- invoice approvals
- VIM integration
- VIM reports
- administrative tasks, etc.

## Day 3 SAP Archiving link

- SAP archiving link
- achieving initial customization
- SAP archiving solutions
- print list archiving
- communication setup, etc.

## Day 4 Document Archiving

- document Archiving with workflow
- creation of organizational units
- late archive with barcode
- archiving into SAP business workplace
- desktop link
- archiving form frontend protocols, etc.

## Day 5 HTTP communications

- HTTP communications
- remote standby with HTTP content server
- Archiving outgoing documents
- SAP authorization for documents, etc.

## Blackbird training cities

Accra1 (Ghana)

Amman (Jordan)

Amsterdam (Netherlands)

Annecy (France)

Baku (Azerbaijan)

Bali (Indonesia)

Bangkok (Thailand)

Bangkok (Thailand)

Barcelona (Spain)

Batumi (Georgia)

Beijing (China)

Beirut (Lebanon)

Berlin (Germany)

Birmingham (UK)

Bordeaux (France)

Boston,Massachusetts (USA)

Brussels (Belgium)

Cairo (Egypt)

Cape Town (South Africa)

Casablanca (Morocco)

Cascais (Portugal)

Copenhagen (Denmark)

Doha (Qatar)

Dubai (UAE)

Düsseldorf (Germany)

UK Training  
**PARTNER**



## Blackbird Training Category



Human Resources



Audit & Quality Assurance



Finance, Accounting, Budgeting



Marketing, Sales, Customer Service



Secretary & Admin



Law and Contract Management



Project Management



IT & IT Engineering



Supply Chain & Logistics



Management & Leadership



Professional Skills



Oil & Gas Engineering



Health & Safety



Telecom Engineering



Hospital Management



Customs & Safety



Aviation



C-Suite Training



Agile and Refinement



## Blackbird training Clients



UK Training  
**PARTNER**



**BLACKBIRD**  
FOR TRAINING

**LONDON TRAINING PROVIDER**



[www.blackbird-training.com](http://www.blackbird-training.com)



[training@blackbird-training.com](mailto:training@blackbird-training.com)



+44 7480 775526 / +44 7401 177335