

# Mastering Professional Contract Management Excellence

Law and Contract Management Sharm El-Sheikh (Egypt) 21 - 25 Sep 2025





## **Mastering Professional Contract Management Excellence**

**Ref:** 32096\_138463 **Date:** 21 - 25 Sep 2025 **Location:** Sharm El-Sheikh (Egypt) **Fees:** 3700

Euro

## **Course Description**

This comprehensive 5-day course equips participants with the essential skills and knowledge required to excel as professional contract managers. Covering key areas such as negotiation, risk management, legal compliance, and financial analysis, the course provides a solid foundation for managing contracts effectively in various business environments.

## **Learning Objectives**

- Develop advanced negotiation skills for successful contract outcomes
- Understand and apply risk management strategies in contract processes
- Gain proficiency in legal and regulatory compliance aspects of contract management
- Enhance financial analysis skills for effective contract evaluation and decision-making
- Master the use of technology and innovation in modern contract management

#### **Course Modules**

#### **Day 1: Foundations of Contract Management**

- Introduction to contract management principles
- Contract lifecycle and key stages
- Role and responsibilities of a contract manager
- Best practices in contract administration

## **Day 2: Advanced Negotiation Techniques**

- Negotiation strategies and tactics
- Effective communication in contract negotiations
- Handling difficult negotiations and conflict resolution
- Collaborative negotiation approaches

#### Day 3: Risk Management and Compliance

- · Identifying and assessing contract risks
- Risk mitigation strategies
- Legal and regulatory compliance in contract management
- Ethical considerations in contract management

### **Day 4: Financial Aspects of Contract Management**

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- Financial analysis for contract evaluation
- Cost-benefit analysis techniques
- Budgeting and cost management in contracts
- Performance metrics and KPIs in contract management

### Day 5: Technology and Innovation in Contract Management

- Contract management software and tools
- Data analytics in contract management
- Automation and AI in contract processes
- · Future trends in contract management technology

## **Practical Wins for Participants**

- Develop a comprehensive contract negotiation strategy
- Create a risk assessment and mitigation plan for a sample contract
- Perform a detailed financial analysis of a complex contract
- Design a technology implementation plan for contract management processes



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