

FIDIC 2017 Contract Management & Administration Course

27 September – 1 October 2027
Accra (Ghana)

UK Training

PARTNER



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Ref: 3113_137083 **Date:** 27 September – 1 October 2027 **Location:** Accra (Ghana) **Fees:** 4200 GBP

Why This Course

In today's construction and infrastructure landscape, effective contract management is essential for preventing disputes, minimizing risks, and ensuring project success. The updated FIDIC 2017 contract forms introduce new structures, enhanced procedures, and strengthened roles for engineers and stakeholders—making it crucial for professionals to stay current and confident in applying these standards.

The FIDIC 2017 Contract Management & Administration Mastery Program is a comprehensive 5-day training designed to provide participants with a deep understanding of the 2017 editions, their practical implications, and the skills required for successful contract administration. Through real-world examples, workshops, and case-based learning, participants will master the essential competencies needed to navigate the complexities of FIDIC contracts.

What You'll Learn and Practice

By the end of this program, participants will be able to:

- Understand the structure, features, and updates introduced in the FIDIC 2017 suite.
- Apply best practices in contract administration, documentation, and compliance.
- Manage claims, variations, and contractual notices with confidence.
- Implement effective strategies for dispute avoidance and structured resolution.
- Navigate the roles, rights, and responsibilities of engineers, contractors, and employers.

Program Flow

Day 1: Introduction to FIDIC 2017 Contracts

- Overview of the full FIDIC contract suite Red, Yellow, and Silver Books.
- Key enhancements and revisions in the 2017 editions compared to earlier versions.
- Understanding contract structure, definitions, and general conditions.
- Core risk allocation principles and their contractual implications.
- Discussion: Comparing 1999 vs. 2017 clauses to identify practical differences.

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A graphic illustration of a chessboard with several chess pieces. A large gold king piece is prominent in the foreground, with a silver pawn and a gold pawn behind it. The board is checkered, and there are concentric circles in the background.

Day 2: Contract Administration Procedures

- The Engineer's expanded role and decision-making authority under FIDIC 2017.
- Essential contract administration best practices and documentation standards.
- Time management: programming, delays, and schedule control.
- Payment processes, interim certificates, and financial administration.
- Exercise: Preparing and reviewing key project communication and notices.

Day 3: Claims Management and Variations

- Types of claims under FIDIC contractual, extra work, delay, cost.
- Notice requirements, timelines, and procedural compliance.
- Evaluating, determining, and negotiating claims.
- Managing variations: instructions, valuation methods, and EOT procedures.
- Workshop: Drafting a compliant claim submission using FIDIC guidelines.

Day 4: Dispute Avoidance and Resolution

- Understanding the Dispute Avoidance/Adjudication Board DAAB process.
- Techniques for early dispute avoidance and proactive communication.
- Amicable settlement procedures and negotiation strategies.
- Arbitration and alternative dispute resolution mechanisms.
- Case Studies: Analyzing real disputes and their resolution pathways.

Day 5: Practical Application and Workshop

- Full contract administration simulation exercise.
- Claims preparation, evaluation, and response practice.
- Risk assessment and mitigation planning for FIDIC-based projects.
- Final course review, lessons learned, and Q&A session.
- Simulation: Managing a live contract scenario using FIDIC 2017 principles.

Individual Impact

- Confidence in managing FIDIC contracts from start to completion.
- Stronger capability to handle claims, variations, notices, and contractual risks.
- Improved skills in dispute avoidance, negotiation, and structured resolution.
- Greater understanding of contract roles, responsibilities, and compliance requirements.

Organizational Impact

- Enhanced contract performance, transparency, and consistency across projects.
- Reduced exposure to disputes, delays, and cost overruns.
- Stronger governance and risk management in FIDIC-based contracts.
- Increased contract administration competence across project teams.

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Training Methodology

This program uses a highly interactive and practical learning approach through:

- Case studies drawn from real FIDIC project scenarios.
- Hands-on contract interpretation and workshop activities.
- Guided claim drafting, evaluation, and negotiation exercises.
- Facilitated group discussions and expert-led insights.

Beyond the Course

Participants will leave fully equipped to manage FIDIC 2017 contracts with clarity and confidence. They will be able to interpret requirements, administer procedures, communicate effectively, and minimize disputes—ensuring smoother project delivery and stronger commercial outcomes.

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