

# PMO Key Initiative Full Overview

Project Management  
Cairo (Egypt)  
09 - 13 Mar 2025

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## PMO Key Initiative Full Overview

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### Introduction

If you are considering a Project Management Office PMO for the first time, then you may be thinking: "Another department? Is this really necessary?" It is a struggle in many companies to get a PMO approved and then, once approved, for it to be accepted. Some stakeholders worry that having a PMO that oversees projects will unnecessarily slow down the process. Bottom line: The benefits of a PMO are often unrecognized.

There are many good reasons for the introduction of a PMO, especially in larger companies with increasing project volume and complexity. Someone in the company needs to keep track of all the processes, changes, conflicts, risks and make decisions. Senior management and department heads usually have other, equally important things to do. And the project managers take care of their own projects by definition. So, who should take care of the not so little task of multi-project management?

### Course Objective of PMO Key Initiative Full Overview

- Expand the definition of a PMO
- You can tell what Exactly Does a PMO Do?
- Roles and responsibilities of a PMO
- Identify the different types of PMO
- Decide whether you need a PMO?
- How to develop a PMO strategic plan

A graphic of a chessboard with several chess pieces (a king, a queen, a rook, and a pawn) on it, set against a background of concentric circles. The text 'UK Training PARTNER' is overlaid on the right side of the chessboard.

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## PMO Key Initiative Full Overview Course outlines

### Day 1

#### Who's Who in Project Management and the PMO

- An Overview of Roles
- Defining Project Management
- Project Management Roles
- Project/Program Management Office
- Defining PMO Roles
- Management
- Administration

### Day 2

#### Initiatives

- Financial Review and Tracking
- Review and Tracking
- Support and Domain Expertise
- Resources and Capabilities

### Day 3

#### PMO Key Initiative Overview

- The Role of the PMO
- The Gartner PPM Maturity Model
- Mapping the Eight PMO Structures to the Maturity Levels
- Communities of Practice Work Well at Level Zero
- Project Support Office Helps at Level 1
- The PMO as Centralized Control Point at Level 2
- Picking the Right Structure for Level 3 — Portfolio Offices, Centers of Excellence and Best Practice Councils
- Level 3 Structures in Governmental Organizations — Best-Practice Councils

### Day 4

#### PMO Key Initiative Overview

- Picking the Right PMO Structures for Level 4
- Program Office
- Federated PMO
- Level 5 — the Rise of the True Enterprise Program Management Office
- Mapping Between the Original Repository/Coach/Manager Model and the New PMO Maturity

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- Model
- Recommendations

## Day 5

### 10 Questions You Must Answer to Get Executive Approval for Your PMO

- Why Is a PMO the Answer?
- What Is Our Current State?
- What Is a PMO, and What Is Being Proposed for Us?
- What Value Do We Get?
- What Must We Change?
- How Many Resources Are Required?
- What Will It Cost?
- How Do We Proceed?
- What Commitments Are Required?
- What Decisions Are Needed Now

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