

# Contract Management & Legal Drafting: Mastering Agreements

Law and Contract Management  
Berlin (Germany)  
28 Jul - 01 Aug 2025

UK Traininig

# PARTNER

A close-up photograph of chess pieces on a checkered board. In the foreground, a large, ornate gold king piece stands prominently. To its left, a smaller silver pawn is visible. Further back, another silver pawn is positioned. The background features concentric circles, creating a sense of depth and focus on the king piece.

## Contract Management & Legal Drafting: Mastering Agreements

**Ref:** 3341\_132612 **Date:** 28 Jul - 01 Aug 2025 **Location:** Berlin (Germany) **Fees:** 4200 **Euro**

### Course Description

This intensive 5-day course covers the essential aspects of contract management and legal drafting. Participants will learn to negotiate deals, draft robust agreements, and manage contract performance effectively. The course provides practical insights into legal drafting techniques and contract management best practices across various industries.

### Learning Objectives

- Understand the key principles of contract negotiation and drafting
- Develop skills to create clear, concise, and legally sound agreements
- Learn effective contract management techniques throughout the contract lifecycle
- Gain practical knowledge in dispute resolution and contract enforcement
- Acquire strategies for risk assessment and mitigation in contractual relationships

### Course Modules

#### Day 1: Fundamentals of Contract Management

- Introduction to contract law and principles
- Contract formation and essential elements
- Types of contracts and their applications
- Contract lifecycle management overview

#### Day 2: Negotiation Strategies and Techniques

- Preparing for contract negotiations
- Effective communication in negotiations
- Handling difficult negotiation scenarios
- Documenting negotiation outcomes

#### Day 3: Legal Drafting Essentials

- Structure and organization of contracts
- Drafting clear and unambiguous clauses
- Common contract terms and conditions
- Legal writing techniques for non-lawyers

#### Day 4: Contract Performance and Risk Management

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The text 'UK Training PARTNER' is overlaid on the board.

UK Training  
**PARTNER**

- Monitoring contract performance
- Identifying and mitigating contractual risks
- Change management and contract modifications
- Termination and exit strategies

## **Day 5: Dispute Resolution and Contract Enforcement**

- Identifying and addressing contract breaches
- Alternative dispute resolution methods
- Litigation strategies and considerations
- Enforcing contractual rights and remedies

## **Practical Wins for Participants**

- Ability to draft clear and enforceable contracts
- Enhanced negotiation skills for better deal outcomes
- Improved contract management efficiency and risk mitigation
- Confidence in handling contract disputes and enforcement issues

A graphic of a chessboard with several chess pieces. A large gold king piece is in the foreground, with a silver pawn and a silver knight behind it. In the background, there are concentric circles emanating from a point on the board.

UK Training  
**PARTNER**

## Blackbird training cities



Amman (Jordan)



Amsterdam (Netherlands)

Accra (Ghana)

Annecy (France)

Baku (Azerbaijan)

Bali (Indonesia)

Bangkok (Thailand)

Bangkok (Thailand)

Barcelona (Spain)

Batumi (Georgia)

Beijing (China)

Beirut (Lebanon)

Berlin (Germany)

Birmingham (UK)

Bordeaux (France)

Boston, Massachusetts (USA)

Brussels (Belgium)

Cairo (Egypt)

Cape Town (South Africa)

Casablanca (Morocco)

Cascais (Portugal)

Copenhagen (Denmark)

Doha (Qatar)

Dubai (UAE)

Düsseldorf (Germany)

UK Training  
**PARTNER**



## Blackbird Training Category



Human Resource



Audit & Quality Assurance



Finance, Accounting, Budgeting



Marketing, Sales, Customer Service



Secretary & Admin



Law and Contract Management



Project Management



IT & IT Engineering



Supply Chain & Logistics



Management & Leadership



Professional Skills



Oil & Gas Engineering



Health & Safety



Telecom Engineering



Hospital Management



Customs & Safety



Aviation



C-Suite Training



Agile and Refinement



## Blackbird training Clients



MANNAI Trading  
Company WLL,  
Qatar



Alumina Corporation  
Guinea



Booking.com  
Netherlands



Oxfam GB International  
Organization,  
Yemen



Capital Markets  
Authority,  
Kuwait



Waltersmith Petroman Oil Limited  
Nigeria



Qatar National Bank  
(QNB),  
Qatar



Qatar Foundation,  
Qatar



AFRICAN UNION ADVISORY  
BOARD ON CORRUPTION,  
Tanzania



KFAS  
Kuwait



Reserve Bank of  
Malawi,  
Malawi



Central Bank of Nigeria  
Nigeria



Ministry of Interior  
Kingdom of Saudi Arabia  
KSA



Mabruk Oil Company  
Libya



Saudi Electricity  
Company,  
KSA



BADAN PENGELOLA  
KEUANGAN Haji,  
Indonesia



NATO  
Italy



ENI CORPORATE  
UNIVERSITY,  
Italy



Gulf Bank  
Kuwait



General Organization for  
Social Insurance  
KSA



Defence Space Administration  
Nigeria



National Industries  
Group (Holding),  
Kuwait



Hamad Medical  
Corporation,  
Qatar



USAID  
Pakistan



STC Solutions,  
KSA



North Oil company,



EKO Electricity



Oman Broadband



UNITED NATIONS  
UN.



Authority for

UK Training  
**PARTNER**



**LONDON TRAINING PROVIDER**



[www.blackbird-training.com](http://www.blackbird-training.com)



[training@blackbird-training.com](mailto:training@blackbird-training.com)



+44 7480 775526 / +44 7401 177335