

# Project Management Using Primavera

Project Management  
Prague (Czech)  
13 - 17 Jan 2025

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## Project Management Using Primavera

**Ref:** 321430\_131523 **Date:** 13 - 17 Jan 2025 **Location:** Prague (Czech) **Fees:** 4400 **Euro**

### Introduction

This course provides hands-on training for the project management software Primavera. Participants will gain an introduction to project and program management as well as thorough coverage of the concepts of project planning, controlling, and scheduling using Primavera. The course includes hands-on workshops that create and track the entire project to completion.

### Course Objectives of Project Management Using Primavera

- Familiarizing with Primavera modules
- Learning how to create a project
- Being able to create a Work Breakdown Structure, add activities, create relationships, and schedule the project
- Understanding how to assign constraints, assign resources, and optimize, execute, and analyze the project plan
- Learning how to create and analyze portfolios

### Project Management Using Primavera Software Course Outlines

#### Day 1

##### Project Management Intro

- Project Controls department processes & roles overview
- Overview of Scheduler responsibilities
- A high-level review of Primavera, structure, sharing access
- Schedule Levels 1-4 classifications
- Company project types
- Project schedule development
- Portfolio management & Multi Project environment

#### Day 2

##### New Project Creation, project details, Company project coding structure

- WBS purpose and development in Primavera

A graphic of a chessboard with several chess pieces (a king, a queen, a rook, and a pawn) on it. The board is white and black, and the pieces are gold and silver. The text 'UK Training PARTNER' is overlaid on the board.

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- Activity creation, details, and company activity coding structure
- Steps & step templates
- Activity types
- Scheduling process.
- Critical Path Schedule analysis
- Early, late dates, total float calculations
- Grouping, filters & layouts

### Day 3

#### Roles dictionary, creation, details

- Resources dictionary, creation, details, coding
- Resource Assignments
- Budgets
- Resource & roles analysis and optimization
- Resource leveling
- Baselineing

### Day 4

#### Project phases overview

- Project, WBS, Activity Structures
- Progressing the schedule
- Analysis, reporting, and optimization
- Primavera Risk Identification
- Primavera Issue Management
- Primavera Security

### Day 5

#### Discussion & Closing

- Primavera - Global Change
- Planning, Forecasting, What Ifs, Reflections
- Primavera templating

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