

PMO Key Initiative: Comprehensive Project Management Office

Project Management
Lisbon (Portugal)
06 - 10 Oct 2025

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PMO Key Initiative: Comprehensive Project Management Office

Ref: 3302_130240 **Date:** 06 - 10 Oct 2025 **Location:** Lisbon (Portugal) **Fees:** 4400 **Euro**

Course Description

This comprehensive 5-day course provides participants with the knowledge and skills to establish, manage, and evolve a successful Project Management Office PMO. Attendees will learn best practices for aligning PMO objectives with organizational goals, implementing effective governance frameworks, and driving project success across the enterprise.

Learning Objectives

- Understand the role and value of a PMO in organizational success
- Design and implement a PMO tailored to your organization's needs
- Develop strategies for PMO maturity and continuous improvement
- Master key PMO processes, tools, and performance metrics
- Learn effective stakeholder management and communication techniques
- Align PMO initiatives with strategic business objectives

Course Modules

Day 1: Foundations of PMO

- Introduction to PMO concepts and benefits
- Types of PMOs and their functions
- PMO maturity models
- Assessing organizational readiness for PMO implementation

Day 2: Designing and Implementing a PMO

- Developing a PMO charter and roadmap
- Defining PMO roles and responsibilities
- Establishing PMO governance frameworks
- Selecting and implementing PMO tools and technologies

Day 3: PMO Processes and Methodologies

- Project portfolio management
- Resource allocation and capacity planning
- Risk management and issue resolution
- Quality assurance and continuous improvement

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The text 'UK Training PARTNER' is overlaid on the board.

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Day 4: PMO Performance and Metrics

- Defining key performance indicators KPIs for PMO success
- Implementing project and portfolio dashboards
- Measuring and reporting PMO value
- Conducting PMO health checks and audits

Day 5: Advanced PMO Topics and Strategies

- Change management and organizational adoption
- Stakeholder engagement and communication strategies
- Agile and hybrid PMO approaches
- PMO evolution and long-term sustainability

Practical Wins for Participants

- Develop a customized PMO implementation plan for your organization
- Create a PMO performance dashboard with relevant KPIs
- Design a stakeholder communication strategy for PMO initiatives
- Construct a PMO maturity roadmap for continuous improvement

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www.blackbird-training.com



training@blackbird-training.com



+44 7480 775526 / +44 7401 177335