

Certified ISO 9001 Lead Auditor: Quality Management Expert

Audit & Quality Assurance
Accra (Ghana)
01 - 05 Sep 2025

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Certified ISO 9001 Lead Auditor: Quality Management Expert

Ref: 3048_127906 **Date:** 01 - 05 Sep 2025 **Location:** Accra (Ghana) **Fees:** 3300 **Euro**

Course Description

This comprehensive 5-day course equips participants with the knowledge and skills to lead ISO 9001 quality management system audits. Attendees will learn to plan, conduct, and report on QMS audits while developing leadership abilities to guide audit teams effectively.

Learning Objectives

- Understand ISO 9001 requirements and quality management principles
- Develop skills to plan, conduct, and report on QMS audits
- Learn to lead audit teams and manage the audit process
- Gain expertise in identifying non-conformities and recommending improvements
- Enhance communication skills for effective auditor-auditee interactions

Course Modules

Day 1: Introduction to ISO 9001 and Quality Management Systems

- Overview of ISO 9001:2015 standard
- Quality management principles
- Process approach and risk-based thinking
- QMS documentation requirements

Day 2: Audit Principles and Preparation

- Types of audits and audit principles
- Roles and responsibilities of lead auditors
- Audit program management
- Audit planning and preparation

Day 3: Conducting the Audit

- Opening meeting and communication techniques
- Audit evidence collection methods
- Interviewing skills and effective questioning
- Identifying and classifying nonconformities

Day 4: Audit Reporting and Follow-up

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The text 'UK Training PARTNER' is overlaid on the board.

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- Evaluating audit findings
- Writing clear and concise nonconformity statements
- Preparing the audit report
- Conducting closing meetings
- Post-audit activities and follow-up

Day 5: Leading the Audit Team and Continuous Improvement

- Managing and motivating the audit team
- Conflict resolution and problem-solving
- Continual improvement of the audit process
- Final exam and course wrap-up

Practical Wins for Participants

- Ability to lead ISO 9001 audits with confidence
- Enhanced skills in identifying improvement opportunities in QMS
- Improved communication and leadership capabilities
- Readiness for professional auditor certification

A graphic of a chessboard with several chess pieces. A gold king piece is prominent in the foreground, with a silver pawn and a gold pawn nearby. The board is checkered, and there are concentric circles in the background.

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