Mastering Communication, Coordination & Leadership Skills

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Lisbon (Portugal)

UK Traininig
PARTNER



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Ref: 3228_127299 **Date:** 20 – 24 September 2027 **Location:** Lisbon (Portugal) **Fees:** 5200 GBP

Why This Course

In today's fast-paced and highly collaborative business environment, leaders are expected to communicate with clarity, coordinate teams effectively, and guide their organizations through constant change. Success is no longer defined by technical expertise alone—it increasingly depends on a leader's ability to inspire, influence, and foster productive collaboration across diverse teams. Mastering communication and leadership skills is essential for driving performance, strengthening teamwork, and achieving organizational goals.

The Leadership Communication and Coordination Excellence - Intensive 1-Week Program is designed for professionals seeking to enhance their communication impact, improve team coordination, and strengthen their leadership presence. Whether preparing for greater managerial responsibility or aiming to refine existing leadership capabilities, participants will gain a practical and comprehensive foundation in communication, influence, motivation, and project coordination. Through case studies, hands-on exercises, and real-world leadership scenarios, this program blends essential leadership principles with actionable communication techniques—empowering participants to lead with confidence, clarity, and purpose.

What You'll Learn and Practice

By the end of the course, participants will be able to:

- Strengthen verbal and non-verbal communication skills essential for effective leadership.
- Apply strategic coordination techniques to manage teams and complex projects.
- Motivate, influence, and guide stakeholders in a variety of professional contexts.
- Navigate organizational change and address conflicts constructively.
- Deliver compelling presentations and lead productive, outcome-focused meetings.

The Program Flow

Day 1: Foundations of Effective Communication

- Understanding communication styles and their impact on leadership effectiveness
- Developing active listening and empathy to build trust
- Interpreting and applying non-verbal communication
- Recognizing and overcoming common communication barriers



Day 2: Advanced Coordination Techniques

- Leadership-driven project management fundamentals
- Time management and prioritization for high-pressure environments
- Delegation strategies and best practices for task distribution
- Using digital tools and technology to enhance coordination

Day 3: Leadership Principles and Practices

- Exploring leadership styles and applying situational leadership
- Building, developing, and sustaining high-performing teams
- Applying emotional intelligence to strengthen leadership effectiveness
- Making ethical decisions and leading with integrity

Day 4: Influence and Motivation Strategies

- Persuasion and influence techniques for impactful leadership
- Motivating individuals and teams with diverse backgrounds
- Negotiation frameworks for achieving mutually beneficial outcomes
- Conflict resolution and mediation strategies

Day 5: Communication in Action

- Crafting and delivering powerful, persuasive presentations
- Leading effective meetings and group discussions
- Crisis communication and reputation management strategies
- Designing a personal leadership communication development plan

Individual Impact

Participants will return with the ability to:

- Develop a personalized communication approach that enhances leadership effectiveness.
- Apply advanced coordination strategies to improve team productivity and workflow.
- Lead with confidence, clarity, and influence in dynamic environments.
- Communicate more effectively during high-stakes situations, including conflict and change.

Organizational Impact

Organizations benefit through:

- More cohesive and well-coordinated teams aligned with strategic objectives.
- Stronger leadership capabilities that support organizational growth and resilience.
- Improved communication across departments, reducing misunderstand[illegible]
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Leaders equipped to motivate teams and drive performance through clear, purposeful communication.

Training Methodology

This intensive program blends conceptual insight with practical application through:

- Real-world leadership scenarios and case studies
- Communication and coordination exercises for hands-on learning
- Interactive discussions and group problem-solving sessions
- Facilitator-led guidance linking leadership theory with practical execution

Beyond the Course

Upon completion, participants will be ready to take on greater leadership responsibilities and drive meaningful impact within their organizations. They will be equipped with practical communication tools, leadership techniques, and coordination strategies that enable them to inspire teams, resolve challenges, and lead with confidence in today's evolving business landscape.

