

The (A - Z) Supervisory Skills: Mastering Leadership Essentials

Management & Leadership
Lisbon (Portugal)
22 - 26 Sep 2025

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The (A - Z) Supervisory Skills: Mastering Leadership Essentials

Ref: 3191_127123 **Date:** 22 - 26 Sep 2025 **Location:** Lisbon (Portugal) **Fees:** 4400 **Euro**

Course Description

This comprehensive 5-day course equips supervisors with essential skills to lead teams effectively. Participants will develop crucial competencies in communication, leadership, performance management, and problem-solving. Through interactive sessions and practical exercises, supervisors will gain confidence in their ability to motivate teams, manage conflicts, and drive organizational success.

Learning Objectives

- Understand the roles and responsibilities of an effective supervisor
- Develop strong communication and interpersonal skills for team leadership
- Learn techniques for motivating and engaging team members
- Master performance management and employee development strategies
- Acquire problem-solving and decision-making skills for supervisory success
- Understand change management principles and how to lead teams through transitions

Course Modules

Day 1: Foundations of Supervisory Leadership

- Understanding the supervisor's role and responsibilities
- Transitioning from individual contributor to leader
- Developing a leadership mindset
- Building trust and credibility with your team

Day 2: Communication and Interpersonal Skills

- Effective communication strategies for supervisors
- Active listening and providing constructive feedback
- Managing difficult conversations
- Conflict resolution techniques

Day 3: Team Leadership and Motivation

- Building and leading high-performing teams
- Understanding and leveraging team dynamics
- Motivational techniques and employee engagement
- Delegating tasks and empowering team members

A graphic of a chessboard with several chess pieces. A large gold king piece is in the foreground, with a silver pawn and a silver knight behind it. In the background, there are concentric circles emanating from the king piece.

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Day 4: Performance Management and Employee Development

- Setting clear performance expectations and goals
- Conducting effective performance reviews
- Coaching and mentoring for employee growth
- Addressing performance issues and implementing improvement plans

Day 5: Problem-Solving and Change Management

- Analytical thinking and decision-making frameworks
- Creative problem-solving techniques
- Leading teams through organizational change
- Developing resilience and adaptability in your team

Practical Wins for Participants

- Create a personal leadership development plan
- Develop a team communication strategy to improve collaboration
- Design a performance improvement plan for a challenging employee scenario
- Craft an action plan to lead a team through a significant organizational change

A graphic of a chessboard with several chess pieces. A large gold king piece is prominent in the foreground, with a silver pawn and a silver knight behind it. The board has a checkered pattern, and there are concentric circles in the background.

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