

# Advanced Planning, Budgeting & Forecasting

Finance, Accounting, Budgeting Casablanca (Morocco) 17 - 21 Feb 2025





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Ref: 3068 126941 Date: 17 - 21 Feb 2025 Location: Casablanca (Morocco) Fees: 3300

**Euro** 

#### Introduction

This leading-edge Budgeting, Forecasting, and the Planning Process training provide the theoretical basis and necessary skills to develop world-class strategic planning, forecasting, and budgeting processes. A strategy is a long-term plan of what an organisation is going to do to achieve its overall policy. This Finance & Budgeting training seminar will enable delegates to develop a framework that links strategies to annual budget and targets and aims for world-class levels of management and organisational performance.

A budget is a short-term plan of how an organisation quantifies the operational activities required to achieve its long-term strategy. This Budgeting, Forecasting, and the Planning Process training course will provide delegates with the skills and forecasting techniques to develop a budget as a plan, and use control budgets and analysis of variances to actual to identify areas in which financial performance may be improved.

## **Course Objectives of Budgeting, Planning & Forecasting**

- Create budget templates and models for their departments or organizations
- Improve their ability to think strategically and participate in the integration of the organisation's strategic management and budgeting processes
- Use forecasting techniques most appropriate to their organisation's strategic planning and budgeting
- Apply the techniques that relate to the key principles of financial management: shareholder wealth maximisation; cash flow; time value of money; risk
- Appreciate the behavior of costs and identify the costing methods that may best be used in financial planning, budgeting, and budgetary control
- Use best practice to develop operating budgets, capital expenditure budgets, and cash flow budgets and forecasts in line with organisational strategic objectives

## **Budgeting, Planning & Forecasting Course Outlines**

Day 1

#### **Strategic Management and Financing**

Strategic Analysis, Strategic choices, and evaluation, and strategic implementation



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- The Links between Strategy, Forecasting, Planning, Budgeting, Performance Measurement
- · Strategic capability and avoiding the Spiral of Death
- Shareholder Wealth maximisation, Corporate and Shareholder value creation
- Financial Strategy, Dividend Policy, the Agency Problem, and Corporate Governance
- Long-term Financing
  - Debt and Equity; Cost of Equity using Dividend Growth and Capital Asset Pricing Model CAPM
  - Cost of Debt; Weighted Average Cost of Capital WACC
- Capital Structure Optimisation Models to minimise WACC
- Using Strategy Maps to link strategies to Performance Measurement: The Balanced Scorecard

#### Day 2

#### Financial Planning, Forecasting, and Risk Analysis

- The Financial Planning Process and Modelling using Excel
- Statistical Forecasting Tools and Techniques
  - Time series; moving averages; exponential smoothing
  - Pareto Analysis; trend progression; linear regression; correlation
- Forecasting long- and short-term sales revenues, and sales pricing
  - Porter's generic strategy of cost leadership and differentiation
  - Bowman's strategy clock; full cost pricing; marginal cost pricing
  - Target cost pricing; life-cycle costing; kaizen costing; value-based pricing
- Using Excel for Optimum Product mix decisions
- Short-term Financing, Working Capital, and the Cash Operating Cycle
- Direct and Indirect Cash Flow Analysis and Cash Flow Forecasting using Excel
- Uncertainty and Risk
- The Choices available to minimise and mitigate risk

#### Day 3

#### **Cost Analysis Techniques**

- Cost Behaviour and Activities
- Fixed and Variable Costs, Direct and Indirect Costs
- Product Costs and Period Costs
- Cost Allocation and Absorption of Overheads
- Absorption or Full Costing
- Marginal Costing
- Cost-Volume-Profit CVP and 'what-if' analysis using Excel
- Activity-Based Costing ABC and Activity-Based Management ABM

#### Day 4

#### **Budgeting, Budgetary Control, and Performance Improvement**

- To Budget or Not Purposes and Reasons for Budgets
- Stages in the Budget Preparation Process

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- Preparation of the Master Budget
- Activity-Based Budgeting ABB
- Responsibility Accounting and Variance Analysis
- Advantages, Disadvantages, and Behavioural Aspects of Budgeting
- The Conflict between Performance Improvement and the Costing System
- Lean thinking and integrating continuous performance improvement into the Budget Process

#### Day 5

#### **Project Appraisal and Capital Budgeting**

- The Time Value of Money
- Future Values
- Present Values
- Discounted Cash Flow DCF
- Capital investment Project Appraisal
- Project Risk & Sensitivity Analysis
- Capital Rationing
- Capital Budgeting and the Profitability Index PI



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